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ATTACHMENT A

Central Agency Briefing and Exhibit Center

The Office of Training is proposing an Agency Briefing and Exhibit Center, located near or adjacent to the Agency auditorium, as a part of the space allocation for the new building. The space allocated will accommodate orientation, briefing and exhibit activities in all components.

The center will house exhibits of the various components which they utilize regularly for interagency and intelligence community briefings, employee orientation or instructional programs, including those of the Office of Training. The exhibits will be individually viewed, being arranged so that several single exhibits can be shown separately to small groups, or the entire exhibit can be exposed to a larger group on selected tours. Composition of the exhibits will reflect the requirements of the components. Each office will establish the criteria for, control the use of, and schedule its exhibits.

A portion of the center will be available for the briefing of groups up to 50, and will provide facilities for visual aids which can be used in conjunction with the exhibits.

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